

GOVERNMENT COLLEGE, BAHU (JHAJJAR)

(Affiliated to Maharishi Dayanand University, Rohtak, AISHE Code: C-50431)

Tel: 01259-279010 E-Mail- gcwbahu@gmail.com Website- gcbahu.ac.in

Policy Document on e-governance



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e-Governance Policy Document

Government College, Bahu takes a holistic view on the e-Governance initiatives across various activities of the college in an efficient manner.

Policy Purpose and Objectives:

The aim of this policy document is:

- To ensure effective implementation of e-governance across all the functions within the college.
- To review, replace, complement and/or supplement the erstwhile physical Governance infrastructure with e-Governance facilities for improving the efficiency of various functions within the college.

Scope of the Policy:

The scope of this policy covers day-to-day operations of various functions and processes within the college, namely, General Administration, Accounts and Finance management, purchases, establishment of ICT Infrastructures, Library, Student Administration, Admission, Online classes and Examination, etc. facilitating all the stake holders in the college viz. the administrative staff, teaching faculty, non-teaching staff and students.

Elements of Policy:

Implementation and up-gradation of Information Technology (ICT) enabled processes in the various realms of e-Governance at Government College, Bahu are enumerated below:

- **e-Governance in Administration:**
 - All functionaries in administrative offices shall be adequately equipped with

ICT-enabled systems with licensed software and internet facilities, wherever required, for necessary connectivity.

- Enterprise Resource Planning (ERP) solution to manage students' annual fee submission and internal assessment etc.
- All the classrooms, conference rooms and the seminar rooms shall be furnished with ICT-enabled projectors and screens.
- CCTV-cameras shall be installed and maintained at all strategic locations to ensure proper surveillance.
- The college shall develop and maintain a user-friendly interactive website to disseminate general information as well as updates to its students, teaching and non-teaching staff and to the public, in general.
- The website shall be periodically reviewed by the college officials of the college.
- In addition, all official communications and notices shall also be sent via e-mail and other available online platforms.
- The college shall ensure that all the faculty members and non-teaching staff are imparted with special ICT training programs for their continuous growth.
- The college shall also ensure that all the students are sufficiently skilled to enable them to benefit from ICT-enabled systems installed in the college.
- The college shall also subscribe to online platforms to support online teaching learning process, trainings, lectures, webinars and other official interactions etc.

· **e-Governance in Finance and Accounts:**

- The accounts section shall operate and manage their entire accounting operations on e-billing portal of Dept. of Finance, Govt. of Haryana including pension and payroll related processing.
- The college shall perform all the financial transactions through the Public Financial Management System (PFMS) in line with the extant guidelines by the Government of India.
- The college shall perform all TDS related functions on “web e-TDS”.
- The college shall utilize Government e-Marketing (GeM) portal for procurement of all goods and services available on GeM to enhance transparency and efficiency in public procurement.

- All financial transactions and tendering processes shall use digital signatures for enhancing efficiency in processing.
- The college follows a customized portal to enable students to pay their annual fee, examination fee etc through online mode which is maintained by DGHE, Haryana.

- **e-Governance in Student Admission and Support:**

- The college shall adopt online mode of admission process as mandated by university and DGHE, Haryana from time to time.
- The college shall automate and digitize its Library functions to not only support hassle free procurement, accession and issue/return of books from the library but also provide e-resources for remote access of the content from other sources also.

- **e-Governance in Examination:**

- The college shall adopt online mode of performing exam related processing e.g., generating of admit card, conducting the examination etc as mandated by university from time to time.

Expected Outcomes:

The outcomes expected from this policy include:

- The overall improvement in the productivity of the college through simplification and digitization of the various processes across various functions.
- Ensuring transparency and accountability in all the functioning bodies of the college.
- Providing speedy response to student centric queries or problems.

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E-governance Screenshots



Directorate of Higher Education

Government of Haryana



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HIGHER EDUCATION

Government of Haryana

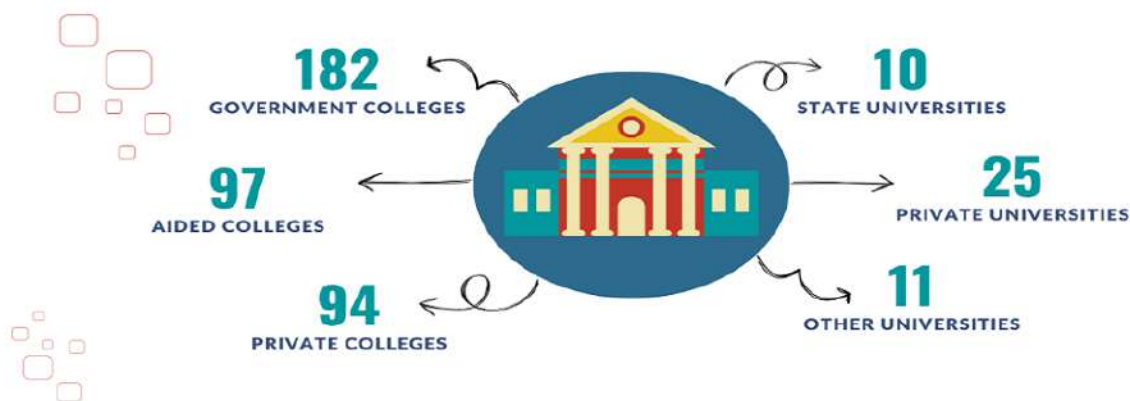
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e-Billing, Haryana



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Welcome, GCBahu JJR-ddoedh142 || Login Type: Maker/DDO

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[FAQ's Regarding Esalary](#)

[Instructions Regarding Submitting of Bills in Treasury](#)


[Help line Numbers for eSalary System](#)

Web site Designed, Developed & Maintained by National Informatics Center, Haryana

Indira Gandhi N...NAACProfileOnline Admissio(2.1) WhatsAppHigher EducationEmployee ListMDU ERP Portal

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GmailAll Bookmarks

Good Morning, GOVT COLLEGE FOR WOMEN, BAHU, JHAJJAR - 8328

VERIFIED & SECURED

My Account

Log Out

All

Finance

MyAccount

RR/CR Section (ERP)

Reports(ERP)

Admissions (ERP)

Update Password(ERP)

Download Data(ERP)

Examination (ERP)

Sessional/Practical Awards Upload Panel

Provisional Admit card(Full)

Confidential List(Full)

Hold/Release Admit Cards

Confidential List(Reappear)

My Account

Fee Paid Students

Drag a column header here to group by that column

Course Name	Sem	Total Female	Total Male	Total Students
B.A.(SEMESTER)	1	115	0	115
B.A.(SEMESTER)	3	110	0	110
B.A.(SEMESTER)	5	108	0	108
B.COM.(GENERAL)	1	10	0	10
B.COM.(GENERAL)	3	13	0	13
B.COM.(GENERAL)	5	10	0	10
Sum=366		Sum=0	Sum=366	

Sanctioned

Drag a column header here to group by that column

Course Name	Sem	Total
B.A.(SEMESTER)	1	115
B.COM.(GENERAL)	1	10

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Search

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Indir x | NAA x | Profil x | Onlin x | (21) x | High x | Empl x | MDU x | New x | gcb x | gcb x | be-B x | Main x

hmrshry.nic.in/government/menudashboard.aspx

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Human Resource Management System

Government Of Haryana

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PANKAJ (Assistant Professor Geography) is login as Checker (edhclnc223), at GC Bahu, Higher Education Department (Higher, Technical, Science & Technology)

Welcome To Human Resource Management System

Upcoming Earnings

Search



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EMPLOYEE LIST

Sr No	District	College	Employee Name	EmployeeCode	Designation	Subject	DOB	DOJ Present College	DOJ Regular
1	Jhajjar	GC Bahu	Mohan Kumar	10733	Assistant Professor	Commerce	13-07-1979	22-07-2013	09-02-2012
2	Jhajjar	GC Bahu	Sunil Kumar	10724	Assistant Professor	Economics	05-12-1975	08-08-2014	30-12-2011
3	Jhajjar	GC Bahu	Pooja Sharma	16462	Assistant Professor	Geography	11-02-1991	14-08-2021	24-12-2019
4	Jhajjar	GC Bahu	Pankaj	16673	Assistant Professor	Geography	24-11-1992	07-01-2020	21-12-2019
5	Jhajjar	GC Bahu	Kulbir Singh	16034	Assistant Professor	Hindi	06-08-1986	11-09-2019	29-08-2019
6	Jhajjar	GC Bahu	Sukhvir Singh	16038	Assistant Professor	Hindi	25-05-1974	11-09-2019	29-08-2019
7	Jhajjar	GC Bahu	Narender Kumar	16925	Assistant Professor	History	02-03-1989	12-02-2020	04-02-2020
8	Jhajjar	GC Bahu	Aditya Goyal	16926	Assistant Professor	History	23-05-1987	12-02-2020	03-02-2020
9	Jhajjar	GC Bahu	Reena	12980	Assistant Professor	Maths	15-08-1985	19-07-2018	12-07-2018
10	Jhajjar	GC Bahu	Jitender Bhardwaj	17363	Associate Professor cum Officiating Principal	Political Science	18-10-1968	25-07-2013	18-08-1999

Developed & Designed By: IT Cell, Department of Higher Education

Indira Gandhi National Op

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Profile

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Higher Education Departm

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GC Bahu
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Dashboard

Regular Employee (Teaching & Non-Teaching) NEW

Guest Lecturer

Extension Lecturer

Contractual Employee (Non-Teaching)

Deputation Report

Verify Employees

Add Weekly Lecture

Leave Section NEW

NOC Section NEW

Sanction Post & Workload

Non-Teaching Staff Position

Welcome to Higher Education Department, Haryana Log out

Principal/College Incharge
Jitender Bhardwaj, Associate Professor cum Officia

College Dashboard

Assistant/Associate Professor All
10

Guest Lecturer All
0

Extension Lecturer All
6

Deputation IN (Teaching) All
0

Deputation Out (Teaching) All
0

Teaching Workload All
19

Sanction Post (Teaching) All
20

Sanction Post (Non Teaching) All
1

Regular Working (Non Teaching) All
2

Contractual Working (Non Teaching) All
11

ESP - GER
Game score

Search


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Indira Gandhi NationNAACProfileOnline Admission(21) WhatsAppHigher Education DeEmployee List

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Online
ADMISSION PORTAL
Directorate of Higher Education, Haryana

DashboardCollege ManagementProgramme MastersVerification MastersAdmissionsReports

Welcome - GC Bahu (JJR005)Sign Out

UG Dashboard2024-25

2UG Total Programmes

136UG Total Applicants

8UG Admitted Students

76UG Applications for Verification (1st Preference)

76UG Verified Applications

0UG Applications Pending for Verification

6UG Applications in Objection State

0UG Boys Admitted

8UG Girls Admitted

College Status

UG Status : Active

UG Data Freeze Status : Frozen

Note: When the Data Status is in the unfreeze state, your college will not appear to students for choice filling. So Please make sure to update the data (Programmes, Seats, Fees etc) at the earliest and Freeze the data.

Note: जब डेटा स्टेटस अनफ्रीज अवस्था में होता है, तो आपका कॉलेज छात्रों को चॉइस फिलिंग के लिए दिखाई नहीं देगा। इसलिए कृपया जल्द से जल्द डेटा (प्रोग्राम, सीट, फीस आदि) अपडेट करना सुनिश्चित करें और डेटा को फ्रीज करें।

Rain coming
In about 2.5 hours

Search

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