

GOVERNMENT COLLEGE, BAHU (JHAJJAR)

(Affiliated to Maharishi Dayanand University, Rohtak, AISHE Code: C-50431)

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Annual e-governance Report

Government College, Bahu, Jhajjar

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Annual E-Governance Report for Government College, Bahu, Jhajjar

Introduction

Government College, Bahu, Jhajjar, is committed to implementing e-governance to enhance transparency, efficiency, and accountability in its operations. This report, approved by the College Council, provides an overview of the e-governance initiatives and their implementation across various functional areas such as E-Salary, Budgets, DHE Admission Portal, ERP Portal for Examination, Use of DHE Website, HRMS, and MIS.

E-Salary

Objective: To streamline the payroll process and ensure timely and accurate salary disbursement.

Implementation:

- Integration with the state government's E-Salary system.
- Monthly payrolls are processed digitally, ensuring accuracy and timely payments.
- Faculty and staff can access their salary slips online through a secure portal.
- The system provides automated tax calculations and deductions.

Outcome:

- Enhanced efficiency in salary processing.
- Reduced administrative workload.
- Increased transparency in salary disbursements.

Budgets

Objective: To automate budget preparation, monitoring, and reporting processes.

Implementation:

- Digital budgeting tools have been adopted for planning and allocation.
- Real-time tracking of expenditures against the budget.
- Automated generation of financial reports and statements.
- Integration with the financial management system for seamless operations.

Outcome:

- Improved accuracy in budget management.
- Real-time financial monitoring.
- Enhanced accountability and transparency in financial operations.

DHE Admission Portal

Objective: To facilitate a seamless and transparent admission process.

Implementation:

- Adoption of the Directorate of Higher Education (DHE) Admission Portal.
- Online application, document submission, and fee payment.
- Real-time tracking of application status.
- Integration with college's MIS for data synchronization.

Outcome:

- Simplified admission process for students.
- Reduced manual workload and paperwork.
- Increased transparency and efficiency in the admission process.

ERP Portal for Examination

Objective: To digitize examination processes from registration to result declaration.

Implementation:

- Implementation of an ERP system for managing examination-related activities.
- Online registration for exams, hall ticket generation, and result declaration.
- Digital evaluation and grading system.
- Secure storage and retrieval of examination data.

Outcome:

- Streamlined examination processes.
- Faster and more accurate result processing.
- Enhanced data security and integrity.

Use of DHE Website

Objective: To utilize the DHE website for disseminating information and updates.

Implementation:

- Regular updates on the college's activities, events, and announcements.
- Uploading of important notices, circulars, and reports.
- Access to educational resources and guidelines provided by DHE.
- Interactive platform for feedback and queries.

Outcome:

- Improved communication with stakeholders.
- Enhanced accessibility to information.

- Increased engagement and participation from students and faculty.

HRMS (Human Resource Management System)

Objective: To manage human resources efficiently through digital solutions.

Implementation:

- Implementation of the HRMS for employee data management.
- Digital records of personal information, qualifications, and work experience.
- Automated leave management and performance appraisal system.
- Integration with payroll for seamless operations.

Outcome:

- Efficient management of employee data.
- Streamlined HR processes.
- Improved employee satisfaction and transparency.

MIS (Management Information System)

Objective: To leverage MIS for informed decision-making and efficient management.

Implementation:

- Development of a comprehensive MIS covering all aspects of college operations.
- Real-time data collection, analysis, and reporting.
- Customizable dashboards for various departments and management.
- Integration with other e-governance systems for data consistency.

Outcome:

- Enhanced decision-making capabilities.
- Improved operational efficiency.
- Increased data accuracy and availability.

Conclusion

The e-governance initiatives at Government College, Bahu, Jhajjar, have significantly improved the efficiency, transparency, and accountability of the institution's operations. The adoption of digital solutions in areas such as E-Salary, Budgets, DHE Admission Portal, ERP Portal for Examination, Use of DHE Website, HRMS, and MIS has streamlined processes, reduced administrative burdens, and enhanced stakeholder engagement. The College Council remains committed to furthering these initiatives to ensure continuous improvement and excellence in governance. This report is approved by the College Council for submission to the Syndicate for policy documentation on e-governance.

Approved by:

College Council, Government College, Bahu, Jhajjar

Date: 21.06.2024

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Principal
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